

Minutes

Core Curriculum Meeting

May 1, 2015

WHTC 126

Members Present: Frances Bernat, Patricia Cantu, Stuart Davis, Juan G. Garcia, Conchita Hickey, Michael Kidd, Bede Leyendecker, Kevin Lindberg, Veronica Martinez, David Milovich, Paul Niemeyer, Deborah Scaggs, Marivic Torregosa, Mary Trevino.

Members Absent: Manuel Broncano, Lorraine Dinkel, Wendy Donnell, Ray Garza, Rohitha Goonatilake, Jose Carlos Lozano, Mark Menaldo, Tom Mitchell, Dan Mott, Gilberto Salinas, Bernice Sanchez, Richard Wright, Marcus Ynalvez.

Guests: Dana Crabtree, Gil Martinez

Approval of Minutes: M. Kidd moved and D. Milovich seconded that the minutes be approved. Motion passed.

Course Approvals:

MUSI 1306: D. Crabtree presented the changes for MUSI 1306 and explained that this revised version of the course would meet both online and face to face teaching. Since this course usually gets taught online, it was necessary to revamp the previously approved syllabus and request form. After her presentation, some recommendations/corrections were made regarding the addition and deletion of SLO#5 and #6 in CCLOs. D. Scaggs moved and F. Bernat seconded to accept the revised syllabus and request form for MUSI 1306 with the committee recommendations. Motion passed. B. Leyendecker indicated that she would send the revised versions for posting. C. Hickey recommended that the Social Responsibility rubric be reviewed by faculty to make sure that the artifacts render the information to be assessed in that rubric. M. Kidd asked if the faculty would be using the peer teamwork rubric or the group teamwork rubric. Both rubrics were quickly reviewed so that the MUSI faculty could determine which one they preferred to use.

THAR 1310: G. Martinez presented a revised request form and syllabus that assesses only written and visual communication and not oral as well. After his presentation, noted that the CCLOs were not listed on the request form and needed to be included. M. Kidd recommended that the faculty consider choosing only one artifact that could be used to assess all areas instead of the multiple ones indicated on the request form. B. Leyendecker stated that she would review this option and submit with the revisions. P Niemeyer moved and B. Leyendecker seconded to accept the revised proposal with the committee corrections and recommendations. Motion passed.

ENGL 1301 and 1302: D. Scaggs reviewed the assignment/artifact changes for both courses. The committee was reminded that changes in assignments in the syllabus need not be brought for review.

Only substantive changes that impacted CCLOs need be addressed. M. Trevino moved and M. Kidd, nonetheless, moved to accept the changes as proposed. Motion passed.

Oral Communication Rubric: V. Martinez reviewed the revised oral communication rubric that now includes the peach and blue shaded sections that are meant to be used to assess oral, visual, and art specific communication skills. D. Scaggs elaborated on this committee revision. Discussion followed. C. Hickey and P. Cantu stated that the UNIV faculty used the AAC&U Oral Communication Rubric to assess the First Year Academic Conference, as a pilot, since the other one was not readily available. With regard to Survey Monkey, F. Bernat recommended that the report should include a commentary block so that faculty could enter comments about issues or notes about the information entered. V. Martinez indicated that Survey Monkey had been revised so that the entry of common information for a class did not have to be entered for each student. M. Trevino recommended that we continue to use the official communication rubric and use the peach and blue descriptions as proposed. The committee agreed.

Assessment Deadline: The committee was reminded that the deadline for assessments to be turned in is Friday, May 29th. K. Lindberg asked that members please communicate this to their respective chairs and that he would follow up with an email reminding department chairs of the need to communicate this to faculty teaching core courses up for assessment.

Adjournment: C. Hickey moved to adjourn and K. Lindberg seconded. Motion passed.